CURRICULUM VITA

Name. Mst. Shefaly Khatun

Mobile No: 01756-059176

C/O: Md. Shakhawat Hossain

Village: Gopalnagar, Post: Kedargonj

Dist: Meherpur Upazilla: Mujibnagar

**Career Objective:**

A highly motivated individual wishing to organize with proper co-operation to pursue a long term carrier in a developed institution to contribute significantly for institutional development and personal fulfillment.

**Academic Qualification:**

**Masters of Arts (M.A)**

Institution : Kushtia Govt. College

Subject : M.S.S

Result : 2nd Division

Year of Passing : 2013

University : National University

**Bachelor of Social Science (B. S.S)**

Institution : Mujibnagar Degree College

Subject : B.S.S

Result : 2nd Division

Year of Passing : 2011

University : National University

**Higher Secondary Certificate (H.S.C)**

Institution : Mujibnagar Degree College

Subject : Business Management

Result : 3.89

Year of Passing : 2008

Board : BTEB

**Secondary School Certificate (SSC)**

Institution : Ideal Secondary School, Shibpur

Subject : Humanities

Result : 3.13

Year of Passing : 2006

Board : Jessore

**Computer Literacy:**

All operating system use, All Office program, English & BanglaTyping, Internet Browsing

**Language and communication skills**

Strong written and verbal communication ability in-

Bangla : (native) - Spoken, Reading & Writing.

English : (foreign) - Spoken, Reading & Writing.

***Personal Details:***

Name : Mst. Shefaly Khatun

Father’s Name : Md. Shakhawat Hossain

Mother Name : Mst. Alta Khatun

Permanents Address : Vill: Gopalnagar, P.O: Kedargonj

Upazil: Mujibnagar , Dist: Meherpur.

Present Address : Vill:Gopalnagar, P.O: Dariapur

Upazil: Mujibnagar , Dist: Meherpur.

Date of Birth : 09/05/1989

Home District : Meherpur

Marital Status : Unmarried

Nationality : Bangladeshi by Birth

Religion : Islam

Gender : Female

Height : 5.4”

Blood Group : AB+

I certify that all information stated in the resume is true and complete to the best of my knowledge I authorize the organization to verify the information provided in the resume.

Date:.............................. ..................................

Mst. Shefaly Khatun